General Award Nomination Procedures and Deadlines

Reminder: Only MBEA members in good standing may submit nominations for these awards. Please use the nomination form below to submit your nominations.

Nomination of an MBEA award candidate is a two-step process:

- 1. Submission of the Nomination Form including the name and address of the nominee, the designation of the award, and the name and address of the nominator by **October 1, 2021** to the Chairperson of the MBEA Awards Committee. The Nomination Form may be mailed or emailed to the address indicated on the form.
- 2. Upon receipt of the Nomination Form, an Award Application will be *sent to the nominator to complete in conjunction with the nominee*. The Award Application should be completed and submitted, along with the other evidence as required by the nomination guidelines, by **October 29, 2021** to the MBEA Awards Committee. If the Award Application is not completed according to specifications, the Awards Committee will disqualify it.

The Michigan Business Education Association (MBEA) gives four awards to deserving individuals:

- **♦** Recognition of Service Award
- ♦ Outstanding Contributions to Business Education by a Business Teacher (Middle, Secondary, Post-secondary)
- **♦** Emerging Professional Business Educator Award



The *RECOGNITION OF SERVICE AWARD* is presented to an individual/organization who has excelled in service to business education and MBEA in the state of Michigan.

NOMINATION GUIDELINES

1. Nominators must be a dues-paid member of MBEA in the preceding and current year

Submit the following with the nomination form:

- Letter of recommendation from the nominator
 - To include a list of contributions made to business education and MBEA. The other two awards were established to recognize those individuals who have exhibited excellence in teaching in the classroom and have demonstrated leadership qualities among their colleagues. If the award recipients wish, they may submit their documentation to NCBEA to be considered for their award.

Nominees for the following awards must be post-secondary, secondary or middle school classroom teachers in Michigan and must be dues-paid members of MBEA. Additionally, nominees must be teaching in Michigan at the time of the nomination.

OUTSTANDING CONTRIBUTIONS TO BUSINESS EDUCATION BY A BUSINESS TEACHER (MIDDLE, SECONDARY, POST-SECONDARY)

is presented to a current member in good standing who demonstrates excellence in the middle school, secondary or post-secondary classroom. **Each level of teaching is eligible to be awarded each year**

NOMINATION GUIDELINES

- 1. Nominators and Nominees must be dues-paid members of MBEA in the preceding and current year
- 2. The Nominee must have attended our MBEA Fall Conference 3 out of the last 5 years.
- 3. The Nominee must be a Michigan Business Educator.

Submit the following with the nomination form:

- Letter of recommendation from the nominator or nominee
- Current resume or vitae
- Three letters of recommendation, one each from a colleague, an administrator, and a former/current student

The EMERGING PROFESSIONAL BUSINESS EDUCATOR AWARD is presented to a middle school or high school MBEA classroom business teacher in Michigan. This individual must have taught at least two years, but no more than six years as a full-time teacher. This award is intended to recognize excellence in the classroom.

NOMINATION GUIDELINES

- 1. Nominators and Nominees must be dues-paid members of MBEA in the preceding and current year
- 2. The Nominee must have attended our MBEA Fall Conference 2 out of the last 3 years.
- 3. The Nominee must be a Michigan Business Educator.

Submit the following with the nomination form:

- Letter of recommendation from the nominator or nominee
- Current resume or vitae
- Three letters of recommendation, one each from a colleague, an administrator, and a former/current student

MICHIGAN BUSINESS EDUCATION ASSOCIATION (MBEA) AWARDS

MBEA AWARDS NOMINATION FORM

Full Name of Nominee:
Present Position:
School Address:
Home Address:
Daytime Phone:
Home Phone:
E-mail: ************************************
Mark the award for which the candidate is being nominated: Recognition of Service Award Outstanding Contributions to Business Education by a Business Teacher (indicate which level below) Middle School Secondary Post-secondary Emerging Professional Business Educator Award ***********************************
Name of Nominator:
Position:
Address:
Daytime Phone:
Home Phone:
E-mail Address:

Please send as an attachment to principal.staa@gmail.com by October 1, 2021 for consideration.

MICHIGAN BUSINESS EDUCATION ASSOCIATION (MBEA) AWARDS